



## REQUEST FOR ASSISTANCE (RFA) FORM INTAKE INTERVIEW LOG

|                                                                                                  |                                  |                         |
|--------------------------------------------------------------------------------------------------|----------------------------------|-------------------------|
| <b>Date:</b> 1/31/14                                                                             | <b>Interviewer:</b> Laura Eckert | <b>RFA #14 – 02 – A</b> |
| <b>Name of Person(s) Requesting Assistance:</b> [REDACTED]                                       |                                  |                         |
| <b>Contact Numbers (telephone, e-mail, etc.):</b> [REDACTED]                                     |                                  |                         |
| <b>Status of Person(s) Interviewed (title, position, student status, etc.):</b> WWU student      |                                  |                         |
| <b>Requested Assistance Pertaining To (name, position, policy, project, etc.):</b><br>[REDACTED] |                                  |                         |

To the best of your knowledge, please fill out the following:

Interviewee Status:    Male ☐ Female ☒    Administrator ☐    Faculty ☐    Staff ☐    Student ☒  
 Concern Regarding:    Male ☒ Female ☐    Administrator ☐    Faculty ☐    Staff ☐    Student ☒

**Category:** *(Please check at least one)*

- |                                                        |                                                       |                                             |                                     |                                              |
|--------------------------------------------------------|-------------------------------------------------------|---------------------------------------------|-------------------------------------|----------------------------------------------|
| <input type="checkbox"/> Age                           | <input type="checkbox"/> Color                        | <input type="checkbox"/> Creed              | <input type="checkbox"/> Disability | <input type="checkbox"/> Veteran Status      |
| <input type="checkbox"/> Marital Status                | <input type="checkbox"/> National Origin              | <input type="checkbox"/> Race               | <input type="checkbox"/> Religion   | <input type="checkbox"/> Retaliation         |
| <input checked="" type="checkbox"/> Sex/Gender         | <input checked="" type="checkbox"/> Sexual Harassment | <input type="checkbox"/> Sexual Orientation | <input type="checkbox"/> Employment | <input type="checkbox"/> Genetic Information |
| <input type="checkbox"/> Gender Identity or Expression |                                                       |                                             |                                     |                                              |

| Time Line                     |                               |                                                                                                                                                                                                                                                                                                                                  |
|-------------------------------|-------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Date                          | Item                          | Comments                                                                                                                                                                                                                                                                                                                         |
| 1/31/14                       | LE t/c with Bruce Goebel 7364 | One of Bruce's instructors received an email this morning that a student is being sexually harassed by another student. The instructor also heard yesterday/today from another student that they had witnessed this. English 202 (CRN 10632) meets MWF 2:30-4, Mark Lester is instructor. Class meets again today.<br>[REDACTED] |
| 1/31/14                       | t/c from Michael Sledge x2484 | [REDACTED] is brand new transfer student this quarter from community college, he lives on campus [REDACTED] was transfer student earlier this year. LE will let Michael Sledge know if EOO connects with her. (She called while LE was talking to Michael, LE took call.) Michael will not contact her at this point.            |
| 1/31/14<br>11:15 am &<br>2 pm | [REDACTED]                    | [REDACTED] called; she will be right over. She has class at 11:30. LE gave a quick overview of EOO.<br>[REDACTED] reported that [REDACTED] has made comments on how pretty she looked, then he started growling at her like a jungle cat in discussions.                                                                         |

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|--------------|---------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|              |                           | <p>Yesterday she had disagreed with him in discussion, he told me "shut the fuck up, I will do you in the ass." So she left. [REDACTED] knew the other students around her had heard it too.</p> <p>LE asked what will make [REDACTED] feel comfortable? A different class will be fine. She would like for him to not talk to her again.</p> <p>[REDACTED] would like EOO to talk to [REDACTED] because she does not want this to happen to anyone else.</p> <p>[REDACTED] will consider the options suggested by Bruce (dept chair) - independent study or new section. She will also consider staying in class, but feels they need to be in separate classes. She will meet with Mark Lester to hand in paper on Monday. Laura informed [REDACTED] of her right to be free of retaliation.</p> <p>When asked, [REDACTED] said she does not want an apology. She just doesn't want to deal with it anymore.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 2/3/14       | LE t/c to Bruce Goebel    | <p>LE talked to [REDACTED] presented her with options, she is going to review and think about over the weekend and let LE know by Monday morning what she wants to do. She will work with Mark Lester directly to turn in her paper Monday and catch up on few missed classes.</p> <p>The law requires that we place the least burden on the person injured, we have not investigated yet, but still appropriate to provide [REDACTED] option of staying and proposing to move [REDACTED]. Can Bruce look at options for [REDACTED] to move classes?</p> <p>LE has left Mark Lester a message and will try to talk with him Monday. LE will plan to call [REDACTED] and talk with him on Monday.</p> <p>[REDACTED] does want EO to investigate. LE will talk to [REDACTED], if he denies, then LE will talk to other student who overheard, trying to ascertain by a preponderance of evidence, did statements happen as alleged and then, if so, do they rise to the level of sexual harassment or policy violation.</p> <p>Even if substantiate, likely not sexual harassment because sexual harassment is unwelcome and sexual in nature and severe or pervasive. However we want to catch situations when inappropriate so situation does not escalate or expand to impact more students.</p> <p>Bruce is happy to provide options for [REDACTED] will do so now.</p> |
| 1/31/14 2 pm | LE call Mark Lester- 3216 | Left message; let's talk Monday morning.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 2/3/14       | [REDACTED] emailed LE     | she wants to stay in her section, wants [REDACTED] to move                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 2/3/14 9 am, | LE t/c Mark Lester        | <p>No retaliation, no penalty for [REDACTED] walking out of class Wednesday; [REDACTED] will work directly with him to hand in paper and address missed classes for a few days while consider options.</p> <p>Who is other student who heard? This student approached Mark after class on Wednesday and said he had overheard [REDACTED] make inappropriate comments, "sounded like [REDACTED] was hitting on [REDACTED]", other people becoming uncomfortable.</p> <p>[REDACTED]</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 2/3/14       | [REDACTED]                | LE calling from EOO, office works on issues related to protected                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |

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|---------|-----------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|         |                                                           | categories including sex discrimination and sexual harassment. A fellow student has brought a concern to this office regarding some comments she alleges you have made in English 202. I need to talk with you about this situation and hear your perspective. Can you come to my office today? LE reviewed role of EOO, standard, work with leadership, no retaliation.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 2/3/14  | LE o/c                                                    | <p>Laura met with Regarding the allegation that he made "comments on how pretty I looked," said he was not going to deny that I told her she looked pretty. She was saying people look at her at the gym and she said something like people were judging her on her body. I could tell she was self-conscious, so I said she was pretty or she had a fine body so she shouldn't feel that way.</p> <p>Regarding "Growling at me like a jungle cat in discussions," said it was probably him coughing. "I didn't do that."</p> <p>Regarding: "I had disagreed with him in discussion, he told me "shut the fuck up, I will do you in the ass." said: I'm not going to deny that either. The reason I blurted that out was she was cracking her back, twisting, I asked her to stop. She didn't stop. Usually I don't get pissed off. I am trying to quit smoking for my health. There is no excuse for me saying shit like that. Sometimes I forget people don't know who I am. I was going to apologize but she left before end of class."</p> <p>then stated as follows to Laura: I like this class; I don't want to move classes. I just finished an essay and feel really passionate about it. I don't deserve any of this. I just bought my books. We will be working on another book soon. Don't want independent study b/c discussion group class. I don't want to start over. I will not be successful if I move to another class, I am in the discussions, its been completely fine; I'm involved in this class. I've never done anything to harm anyone. I've never done anything at community college. I want to apologize to her because I did not mean anything by that. asked LE if she could please tell that he's sorry. I have a girlfriend, we are talking about getting married. I have no interest in her. I've only talked to this person like twice. Should I not go to class?</p> <p>committed to not talking to and sitting away from her in same class.</p> |
| 2/3/14  | t/c to<br>ft<br>message, pls call<br>came in to<br>office | <p>Relayed responses. is remorseful, says he will not talk to , will sit on far side of room, wants to continue in same class.</p> <p>is okay with him in same class if he does not talk to her and he sits on the opposite side of the room.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 2/3/14  | LE t/c Mark Lester                                        | left detailed message, both students back in class soon                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 2/3/14  | LE t/c Bruce Goebel                                       | relayed both students back in class wed, student admitted statement, remorseful, counseled                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 2/7/14  | t/c to LE from<br>Mark Lester                             | His blinking light with message is not working on his phone so he just got my message. talked to him on Wednesday, she's okay back in class. Students to be on opposite sides of class, not in small groups together.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 2/13/14 |                                                           | LE sent email to to check on how class had been going.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |